

# BOOKING FORM

2020 TCS New York City Marathon



Travelways Pty Ltd, t/a Penthouse Travel Sporting Tours  
Pope House, Unit 2, Chenoweth Street, Durbanville, South Africa  
Tel: (021) 976 8110 Fax: (021) 976 0411  
Email: [info@runningtours.co.za](mailto:info@runningtours.co.za)  
Website: [www.runningtours.co.za](http://www.runningtours.co.za) / [www.suretravelways.co.za](http://www.suretravelways.co.za)  
Registration no: 67/1290/07

Please enter the details of the person whom all correspondence should be sent to

FULL NAME & SURNAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_ (H) \_\_\_\_\_ (W) \_\_\_\_\_ (CELL)  
ADDRESS: POSTAL \_\_\_\_\_  
ADDRESS: PHYSICAL \_\_\_\_\_

**Please:**

1. Take the time to **read** the information and complete the form carefully.
2. **Sign** as acknowledgement that **all** personal information and travel details given are correct and that we have read and understood the standard terms and conditions of business, which can be viewed at [www.suretravelways.co.za](http://www.suretravelways.co.za) or [www.runningtours.co.za](http://www.runningtours.co.za)
3. Note that **NO documentation will be issued** without a completed and signed Booking/Reservation Form &, where applicable, required payment has been received.
4. Passport, visa & health requirements are sole the responsibility of the travellers.
5. The names reflected on all travel documents must be 100% the same as appears in the traveller's passport for overseas travel and identity document for local travel.
6. **Above person to complete this form and each traveller must sign where indicated on page 2. Please fax/scan all pages of this form & passport copies of all travellers to the fax number/email indicated above – see 'Very Important' below.**

**Travellers Details (as per passports)**

	Last Name (as written on passport)	First Name (as written on passport)	Title (Mr, Mrs, Ms or Miss)	Passport Nationality	ID Number	Runner Yes or No
1						
2						
3						
4						

**Please tick which package to book.**

<p>1. <b>Full package (guided)</b>; includes flights, arrival airport to hotel transfer, 4 nights' accommodation, guaranteed race entry, seat on private bus to race start &amp; travel insurance. *Recommended best value and experience*</p> <p>Flights will be on South African Airways, departing from Johannesburg on 29 October 2020. The return flight will be on 03 November 2020, arriving in Johannesburg on 04 November 2020. If you would like to extend your stay please advise a preferred alternate return date. We will do our best to confirm your 1st or 2nd choice but no guarantee can be given.</p> <p>Alternative return date from New York: _____</p>	
<p>2. <b>Standard Accommodation &amp; Race package (guided)</b>; includes 4 nights' accommodation, guaranteed race entry, seat on private bus to race start &amp; travel insurance. Please use this option if you want us to quote for flights other than those included in our full package.</p> <p>Preferred airline _____</p> <p>Preferred dates of flights: _____</p> <p>Preferred class: Economy, Premium Economy or Business: _____</p>	

**Accommodation room type required**

Double share		Twin share		Single	
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**IMPORTANT – TERMS & CONDITIONS**

**PRICE ADJUSTMENTS**

At the time of calculating travel package costs we have to take a projected exchange rate and base it on current government and supplier charges and fees. Therefore all prices quoted are estimated, subject to change and will be calculated at the time of full and final payment in August 2020.

**PAYMENT**

Non-refundable deposits as advertised or determined at the time of quoting/booking must be paid to Penthouse Travel Sporting Tours within the specified time. If payment is not received by the payment dates specified the trip will be cancelled and monies paid will be forfeited. The balance monies are due no later than 25 August 2020. The method of payment cannot be amended after payment has been received. If requested payments are not received by their due dates the trip will be cancelled and any payments received will be forfeited.

**CANCELLATION / PENALTIES**

If you amend your booking at any time charges can be levied, the charges will be dependent on the changes that are made. Should you, for any reason, wish to cancel your reservation, you must advise Travelways Pty Ltd, t/a Penthouse Travel Sporting Tours in writing. In case of cancellation the fees will be calculated as set out in the table below.

Before 25 August 2020: Deposits

26 August 2020 – Departure Day: Full price

Exceptions apply on certain products.

Note: All cancellation charges are subject to VAT.

Note: This package includes an overseas race entry which is strictly non-transferable/non-refundable regardless of reason of cancellation. Also refer to the official race organisers for other/full rules and race information

In the event that Penthouse Travel Sporting Tours / Sure Travelways incurs any charges higher than set out in the paragraph above, the difference will be added to your total charges. Amendment and cancellation fees are payable immediately and may be deducted from your payment.

**TRAVELWAYS PTY LTD, t/a PENTHOUSE TRAVEL SPORTING TOURS RESPONSIBILITY**

Penthouse Travel Sporting Tours acts only as an agent between the passenger and the service provider. As such, we cannot be held liable for any loss, damage, accident, delay or inconvenience caused by the principal. Any advertising is done with information provided at that time by the suppliers. The suppliers can alter schedules and facilities at any time. Travel suppliers conditions of contract are available on request.

**WAIVER AND INDEMNITY**

Participants hereby acknowledge that they take part in this event/tour and all functions and events related to entirely at their own risk and agree that they or their dependents indemnify and hold harmless from all liability Travelways Pty Ltd, t/a Penthouse Travel Sporting Tours and other involved organisations or employees.

**PASSPORTS AND VISAS**

- I have checked the validity of my **passport**, my family, each member of the group (where applicable)
- I have been advised of the **visa** requirements for my intended trip.
- I acknowledge that compliance is solely the **responsibility** of the passenger and I **indemnify** the travel agent/tour operator against any consequences of my decision

**INSURANCE has been included for the period 29 October – 04 November 2020 (Please 'tick' your choice)**

- I am extending my stay and have been **offered** insurance for: **Yes** [...] **No** [...]
- I have **decided** to [...] Accept OR [...] Decline the insurance
- I **indemnify** the travel agent/tour operator against any consequences of my decision

**HEALTH**

- I have checked with the relevant health authorities regarding health risks and the requirements regarding vaccinations and inoculations and I acknowledge that compliance is solely the **responsibility** of the passenger
- I **indemnify** the travel agent/tour operator against any consequences of my decision

**IN CASE OF EMERGENCY CONTACT:** NAME \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

TEL: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

**I/WE CONFIRM THAT:**

- I/we have carefully **read** the above and hereby confirm that all the personal details specified herein & price & travel details specified in the quotation and/or itinerary attached are **correct**.
- I/we have read, fully understand & have discussed any misapprehension I/we may have & it has been explained to me/us to my/our satisfaction including the risks involved in my/our trip.
- I/we accept to be bound by the travel agent’s/tour operator’s **standard terms and conditions (T&C) which has been made available & explained to us, we have read & agree to be bound thereby**
- I am of **age [18]** and **authorised** to effect reservations and the conditions applying thereto, on behalf of all those detailed above

<b>SIGNATURE 1 :</b> _____	<b>NAME :</b> _____	<b>DATE:</b> _____
<b>SIGNATURE 2 :</b> _____	<b>NAME :</b> _____	<b>DATE:</b> _____
<b>SIGNATURE 3 :</b> _____	<b>NAME :</b> _____	<b>DATE:</b> _____
<b>SIGNATURE 4 :</b> _____	<b>NAME :</b> _____	<b>DATE:</b> _____

**VERY IMPORTANT – PLEASE NOTE RE SIGNATURE**

1. If you are **under 18 years of age**, your parent(s) or guardians(s) must co-sign this form.
2. If you represent or make a booking on behalf of a **group**, you must provide us with a written mandate authorising you to make the booking, sign this form and accept the T&C on behalf of the members constituting the group and each member constituting the group must be given a copy of our T&C. If you cannot provide a mandate, then each member of the group / listed above must supply a completed and signed booking form.
3. If you represent or make a booking on behalf of **another person or legal entity**, you must provide us with a written mandate / resolution authorising you to make the booking, sign the form and accept the T&C on behalf of the person or legal entity or such person must be given a copy of our T&C and must sign this form.
4. Failure to comply with the above will result in the travel documents not being released and/or all booking being cancelled and/or payments being forfeited.