



BOOKING FORM

COMRADES MARATHON 2025

PLEASE COMPLETE THIS FORM and STANDARD TERMS AND CONDITIONS (T&C)

RETURN BOTH TOGETHER WITH TRAVELLERS' PASSPORT COPIES TO INFO@RUNNINGTOURS.CO.ZA

Please enter the details of the person whom all correspondence should be sent to;

FULL NAME & SURNAME: _____ EMAIL: _____

TELEPHONE: (Home): _____ (Work): _____ (Cell): _____

ADDRESS: POSTAL: _____

ADDRESS: PHYSICAL: _____

IN CASE OF EMERGENCY CONTACT (name of person not travelling):

NAME: _____ RELATIONSHIP: _____ TEL: _____

Please note:

- Above person to **complete** this form and each traveller must **sign** where indicated.
- Take the time to **read** the information and complete this form carefully. Your signature indicates that all personal information and travel details given are correct and that you have read and understood the terms and conditions.
- The names on all travel documents must be 100% the same as appears on the traveller's passport (overseas travel) and identity document (local travel).

Travellers Details (as per ID)

	Last Name	First Name	Title	I D Number	Runner Yes or No
1					
2					
3					
4					

ACCOMMODATION (please tick which hotel option and room type is required)

(Budget) Road Lodge: Double Room _____ Single Room _____

(Standard) City Lodge: Double Room _____ Single Room _____ Twin Room _____

IMPORTANT Please refer to Travelways (Pty) Ltd **PRIVACY POLICY** and **STANDARD TERMS & CONDITIONS**, however we wish to highlight the following in connection specifically with Penthouse Travel Sporting Tours packages.

PAYMENT

A deposit as advertised or determined at the time of quoting/booking must be paid to Penthouse Travel Sporting Tours within the specified time. If payment is not received by the payment dates specified the trip will be cancelled and monies paid will be forfeited.

PRICE ADJUSTMENTS

All prices quoted are subject to change due to availability and price increases without prior notice. The price is subject to a minimum number of people booking the tour, if this number falls below a certain number we can adjust price according to individual costs.

CANCELLATION / CHANGES

If you amend your booking at any time charges can be levied, the charges will be dependent on the changes that are made. Should you, for any reason, wish to cancel your reservation, you must advise Travelways Pty Ltd, t/a Penthouse Travel Sporting Tours in writing. In case of cancellation the fees will be calculated as set out in the table below

Before 25 February 2025: deposits paid are forfeited.

25 February 2025 – Departure Day: full price

Race Entry & Race extras are strictly non-transferable/non-refundable regardless of reason of cancellation. Refer to the official race organisers for other/full rules and race information.

Note: Customised packages including air tickets are subject to airline policies and all cancellation charges are subject to VAT. In the event that Penthouse Travel Sporting Tours incurs any charges higher than set out in the paragraph above, the difference will be added to your total charges. Amendment and cancellation fees are payable immediately and may be deducted from your payment.

TRAVELWAYS PTY LTD, t/a PENTHOUSE TRAVEL SPORTING TOURS RESPONSIBILITY

Penthouse Travel Sporting Tours acts only as an agent between the passenger and the service provider. As such, we cannot be held liable for any loss, damage, accident, delay or inconvenience caused by the principal. Any advertising is done with information provided at that time by the suppliers. The suppliers can alter schedules and facilities at any time. Travel suppliers’ conditions of contract are available on request.

WAIVER AND INDEMNITY

Participants hereby acknowledge that they take part in this event/tour and all functions and events related to entirely at their own risk and agree that they or their dependants indemnify and hold harmless from all liability Travelways Pty Ltd, t/a Penthouse Travel Sporting Tours and other involved organisations or employees

INSURANCE (Please ‘tick’ your choice)

- I acknowledge that I have been offered insurance: Yes [.....] No [.....]
- I have decided to [.....] Accept OR [.....] Decline the insurance
- I indemnify the travel agent/tour operator against any consequences of my decision

I CONFIRM THAT:

- I have carefully **read** this form in its entirety and hereby confirm that all the personal details specified herein are **correct**.
- I am **aware** of Travelways (Pty) Ltd **privacy policy** and I have **read & agree** to the **contents of this form** and the **standard terms and conditions (T&C)** which can be requested from Penthouse Travel Sporting Tours or can be found on www.runningtours.co.za
- I am of age **[18]**

NAME 1: _____ SIGNATURE: _____ DATE: _____

NAME 2: _____ SIGNATURE: _____ DATE: _____

NAME 3: _____ SIGNATURE: _____ DATE: _____

NAME 4: _____ SIGNATURE: _____ DATE: _____

VERY IMPORTANT – PLEASE NOTE RE SIGNATURE

1. If you are **under 18 years of age**, your parent(s) or guardians(s) must co-sign this form.
2. If you represent or make a booking on behalf of **a group**, you must provide us with a written mandate authorising you to make the booking, sign this form and accept the T&C on behalf of the members constituting the group and each member constituting the group must be given a copy of our T&C. If you cannot provide a mandate, then each member of the group / listed above must supply a completed and signed booking form.
3. If you represent or make a booking on behalf of **another person or legal entity**, you must provide us with a written mandate / resolution authorising you to make the booking, sign the form and accept the T&C on behalf of the person or legal entity or such person must be given a copy of our T&C and must sign this form.
4. Failure to comply with the above will result in the travel documents not being released and/or all booking being cancelled and/or payments being forfeited.